

Lone Pine Estates **Association Inc.**  
c/o Jilsa Management LLC  
2005 Vista Parkway Suite 211  
West Palm Beach, FL 33411

**ARCHITECTURAL REVIEW BOARD**  
**APPLICATION FOR CONSTRUCTION, RENOVATION & LANDSCAPING**

Please complete this application and submit to ARB of Lone Pine Estates Association Inc. at 2005 Vista Parkway Suite 211 West Palm Beach, FL 33411 along with two (2) copies of architectural drawings, permitting information and a brief description of the construction plans. Please allow 10-20 days for a written response from the ARC

Owner's Name: \_\_\_\_\_

Parcel Address: \_\_\_\_\_

Lot#: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Telephone: (Daytime) \_\_\_\_\_ (Evening) \_\_\_\_\_

Description of project to be approved:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This application is being submitted for (check one):

- ☐ Initial Review  
☐ Final Architectural Review

Attachments to this Application:

**Initial Review**

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Preliminary Site Plan (two copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Preliminary Floor Plans (two copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Preliminary Exterior Elevations (all sides) (two copies)  
\_\_\_\_\_  
\_\_\_\_\_

**Final Architectural Review**

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Final Site Plan (three copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Civil Engineering Plans (three copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Landscape Plans (three copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Architectural Plans (three copies)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Exterior Materials and Finish Summary (three copies)

**Contractor** (if applicable): \_\_\_\_\_ Contact: \_\_\_\_\_

Address (vendor/contractor): \_\_\_\_\_

Telephone #(s): \_\_\_\_\_

License number: \_\_\_\_\_ Insured: YES NO (Circle One)

**Architect** (if applicable): \_\_\_\_\_ Contact: \_\_\_\_\_

Address (vendor/contractor): \_\_\_\_\_

Telephone #(s): \_\_\_\_\_

License number: \_\_\_\_\_ Insured: YES NO (Circle One)

**Landscape Designer** (if applicable): \_\_\_\_\_ Contact: \_\_\_\_\_

Address (vendor/contractor): \_\_\_\_\_

Telephone #(s): \_\_\_\_\_

License number: \_\_\_\_\_ Insured: YES NO (Circle One)

(Please provide copies of current license and insurance information with application including workman's compensation policy.)

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**General Information:**

Lot Dimensions: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_

Lot Square Feet: \_\_\_\_\_ Stories: \_\_\_\_\_

Height from crown of road to roof ridge: \_\_\_\_\_

Square Footage:

Air Conditioned Space (1<sup>st</sup> Floor) \_\_\_\_\_

Air Conditioned Space (2<sup>nd</sup> Floor) \_\_\_\_\_

Total Square Feet Under Air \_\_\_\_\_

Covered Porches/Entries/Etc. \_\_\_\_\_

Barn/Stabling Area \_\_\_\_\_

Other: \_\_\_\_\_

Total Square Feet \_\_\_\_\_

Is there a permit required? YES NO (Circle One)

Has the project been approved by the city of Riviera Beach? (If applicable, please provide copies of such documents.) YES NO (Circle One)

I understand and I will comply with the following:

- If the modification is not completed to the same specifications that were approved, said approval can be revoked and the owner will be required to remove the modification at the owner's expense.
- The owner is responsible to pay for and repair any and all damages done to the common areas as a result of the installation.
- All State, County, or City building codes must be followed, and all work completed must be permitted as required.
- If the modification is not approved or does not comply and the unit owner is notified of such in writing, any alterations made by the unit owner are non-compliant and will be subject to legal action by the Association, and the unit owner shall bear the cost of reasonable attorney's fees incurred by the Association.
- If the Association incurs any expenses while considering the application (i.e. Architectural consultation, attorney's fees or survey's, etc.), the applicant will bear the cost for such fees.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Owner)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

#### EXTERIOR MATERIAL AND FINISH SUMMARY

EXTERIOR FEATURES	COLOR/FINISH	DESCRIPTION
DRIVEWAY		
ENTRYWAY		
STOOP		
SIDING		
STONE		
BRICK		
STUCCO		
SHUTTERS		
WINDOWS		
WINDOW TRIM		
ENTRY DOOR		
GLASS SLIDING DOOR		
FRENCH DOOR		
GARAGE DOOR		
ROOFING		
FACIA		
SOFFIT		
GUTTERS		
CHIMNEY		
SCREENING		
PORCH/PATIO DECK		
POOL DECK		
FENCING		

**NOTE:** Include color chips, materials, samples of color product, photos, etc. with application.